

**Greater Alexandria Economic Development Authority
Executive & Government Relations Committee Meeting**

Minutes: Meeting of Tuesday, February 21, 2017

Present: John Carroll, Vice-Chair; Paula Nelson, Secretary/Treasurer

Absent: Tamara Battles, Chair

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Executive & Government Relations Committee was called to order by Commissioner Carroll at 8:01 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Executive Director informed the Committee of a meeting to be held on Monday, February 27, 2017 at 4pm with the Alexandria Zoning Commission. The Executive Director stated that this meeting is in response to rezoning needed for the sale of the Masonic Drive Property. A discussion was held.

There being no business to come before the Executive and Government Relations Committee, the committee meeting was adjourned at 8:02 a.m.

**Greater Alexandria Economic Development Authority
Human Resources Committee Meeting**

Minutes: Meeting of Tuesday, February 21, 2017

Present: Paula Nelson

Absent: Becky Barnes, Chair; Tamara Battles

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Human Resource Committee was called to order by Commissioner Nelson at 8:02 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was not present.

There being no business to come before the Human Resources committee, the meeting was adjourned at 8:02 a.m.

**Greater Alexandria Economic Development Authority
Administration & Legal Committee Meeting**

Minutes: Meeting of Tuesday, February 21, 2017

Present: John Carroll, Chair; Jay Sharplin; Ralph Covington

Absent: None

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Administration & Legal Committee was to order by Commissioner Carroll at 8:03 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report from John Theriot, CPA regarding the January 2017 financial statements. A discussion was held.

It was moved by Commissioner Sharplin and seconded by Commissioner Covington to recommend approval of the January 2017 financial statements. A discussion was held. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Covington and seconded by Commissioner Covington to recommend payment of the January 2017 legal bill. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Covington to recommend payment of the January 2017 accounting bill. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Covington to recommend the Executive Director be authorized to sign the Engagement Letter with Rozier Harrington & McKay to perform an annual financial audit for the year ended December 31, 2016. Commissioner Caffery requested that a discussion be held at the retreat regarding the possibility of hiring a new firm to conduct the annual audits. A discussion was held. There being no public comments, motion passed by unanimous vote.

There being no further business to come before the Administration & Legal committee, the meeting was adjourned at 8:10 a.m.

**Greater Alexandria Economic Development Authority
Economic Development Committee Meeting**

Minutes: Meeting of Tuesday, February 21, 2017

Present: Paula Nelson, Chair; John Carroll; Jay Sharplin

Absent: None

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Economic Development Committee was called to order by Commissioner Nelson at 8:12 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved by Commissioner Carroll and seconded by Commissioner Sharplin to recommend approval of a Cooperative Endeavor Agreement with the Arts Council of Central Louisiana in the amount of Ten Thousand Dollars (\$10,000) for the 2017 Spring and Fall Concert Series. A discussion was held. There being no public comments, motion passed by unanimous vote.

There being no further business to come before the Economic Development Committee, the meeting was adjourned at 8:13 a.m.

**Greater Alexandria Economic Development Authority
Capital Projects Committee Meeting**

Minutes: Meeting of Tuesday, February 21, 2017

Present: Ralph Covington, Chair; John Carroll; Jay Sharplin

Absent: None

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Capital Projects Committee was called to order by Commissioner Covington at 9:17 a.m. Executive Administrator, Angela Varnado, called the roll. A quorum was present.

The Committee heard a report from the Executive Director regarding a rezoning application to execute the sale of the Masonic Drive Property. A discussion was held.

It was moved by Commissioner Carroll and seconded by Commissioner Sharplin to to recommend extending the Inspection Period in the Agreement to Purchase Commercial Land with Alexandria FD, LLC by sixty days to June 15th, 2017 authorize the Executive Director to execute a Rezoning Application for the sale of the Masonic Drive Property. There being no further public comments, motion passed by unanimous vote.

There being no further business to come before the Capital Projects Committee, the meeting was adjourned at 8:47 a.m.

**Greater Alexandria Economic Development Authority
Operations Committee Meeting**

Minutes: Meeting of Tuesday, February 21, 2017

Present: Michael Caffery, Chair; Ralph Covington; Becky Barnes

Absent: None

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Operations Committee was called to order by Commissioner Caffery at 8:47 a.m. Executive Administrator, Angela Varnado, called the roll. A quorum was present.

There being no business to come before the Operations Committee, the meeting was adjourned at 8:47 a.m.

**Greater Alexandria Economic Development Authority
Regular Meeting**

Minutes: Meeting of Tuesday, February 21, 2017

Present: Tamara Battles, Chair; John Carroll, Vice-Chair; Paula Nelson, Secretary/Treasurer; Michael Caffery; Becky Barnes; Ralph Covington; Jay Sharplin

Absent: None

The regular monthly meeting of the Greater Alexandria Economic Development Authority was called to order at 8:48 a.m. by Commissioner Battles. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved Commissioner Nelson and seconded by Commissioner Caffery to approve the February 2017 Consent Agenda:

- a) Motion to approve the minutes from the January 2017 board meeting
- b) Motion to approve payment of the January 2016 legal bill
- c) Motion to accept the January 2017 financial statements
- d) Motion to approve payment of the January 2017 accounting bill

There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Nelson and seconded by Commissioner Sharplin to authorize the Executive Director to sign the Engagement Letter with Rozier Harrington & McKay to perform an annual financial audit for the year ended December 31, 2016. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Nelson and seconded by Commissioner Barnes to approve a Cooperative Endeavor Agreement with the Arts Council of Central Louisiana in the amount of Ten Thousand Dollars (\$10,000) for the 2017 Spring and Fall Concert Series. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Carroll and seconded by Commissioner Nelson to extend the Inspection Period in the Agreement to Purchase Commercial Land with Alexandria FD, LLC by sixty days to June 15th, 2017. There being no public comments, motion passed by unanimous vote.

The Executive Administrator reminded the Board and public of the Strategic meeting to be held on Saturday, March 4, 2017 from 8am – 2pm at the Diamond Grill in the Tudor room. The committee meetings and regular meeting scheduled for March 21, 2017 will not be held. A discussion was held.

There being no further business to come before the Board, the meeting was adjourned at 9:32 a.m.