

**Greater Alexandria Economic Development Authority  
Executive & Government Relations Committee Meeting**

Minutes: Meeting of Tuesday, April 18, 2017

Present: Tamara Battles, Chair John Carroll, Vice-Chair

Absent: Paula Nelson, Secretary/Treasurer

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Executive & Government Relations Committee was called to order by Commissioner Battles at 8:04 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Executive and Government Relations Committee, the committee meeting was adjourned at 8:04 a.m.

**Greater Alexandria Economic Development Authority  
Human Resources Committee Meeting**

Minutes: Meeting of Tuesday, April 18, 2017

Present: Becky Barnes, Chair; Tamara Battles; Paula Nelson

Absent: None

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Human Resource Committee was called to order at 8:04 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was not present.

There being no business to come before the Human Resources committee, the meeting was adjourned at 8:04 a.m.

**Greater Alexandria Economic Development Authority  
Administration & Legal Committee Meeting**

Minutes: Meeting of Tuesday, April 18, 2017

Present: John Carroll, Chair; Jay Sharplin; Ralph Covington

Absent: None

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Administration & Legal Committee was to order by Commissioner Carroll at 8:04 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report from John Theriot, CPA regarding the March 2017 financial statements. A discussion was held.

It was moved by Commissioner Covington and seconded by Commissioner Sharplin to recommend approval of the March 2017 financial statements. A discussion was held. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Covington to recommend payment of the March 2017 legal bill. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Covington to recommend payment of the March 2017 accounting bill. There being no public comments, motion passed by unanimous vote.

There being no further business to come before the Administration & Legal committee, the meeting was adjourned at 8:08 a.m.

**Greater Alexandria Economic Development Authority  
Economic Development Committee Meeting**

Minutes: Meeting of Tuesday, April 18, 2017

Present: John Carroll; Jay Sharplin

Absent: Paula Nelson, Chair

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Economic Development Committee was called to order by Commissioner Nelson at 8:12 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Board heard a status report regarding the GAEDA Revitalization (GRC) from Willie Spears, Executive Director. Mr. Spears stated that the organization has obtained its 501(c)(3) status from the IRS and is currently working on several projects. A discussion was held.

It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to consider electing Commissioner Becky Barnes to the GAEDA Revitalization Corporation (GRC) Board of Directors. No public Comments. Motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to consider electing Mr. Byron Lavalais to the GAEDA Revitalization Corporation (GRC) Board of Directors. No public Comments. Motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to consider approval of a Professional Services Agreement with Floyd Hamilton to assist with the Southwestern Athletic Conference (SWAC) 2017 Golf Championships to be held April 17-19, 2017. A discussion was held. Motion passed by unanimous vote.

There being no further business to come before the Economic Development Committee, the meeting was adjourned at 8:19 a.m.

## **Capital Projects Committee Meeting**

Minutes: Meeting of Tuesday, April 18, 2017

Present: Ralph Covington, Chair; John Carroll; Jay Sharplin

Absent: None

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Capital Projects Committee was called to order by Commissioner Covington at 8:19 a.m. Executive Administrator, Angela Varnado, called the roll. A quorum was present.

The Committee heard a report from the Executive Director regarding the rescheduling of the Zoning Commission meeting scheduled for Monday, April 24, 2017. Regarding the rezoning of the sale of the Masonic Drive Property. A discussion was held.

It was moved by Commissioner Carroll and seconded by Commissioner Sharplin to consider authorizing the Executive Director to amend the currently pending Application for Change to Zoning Classification to change the requested rezoning of Lots 3, 4, 5, and 6 of Square 9, Bacon Place from C-2 (which allows the sale of alcohol) to C-1 (which does not allow the sale of alcohol). No Public Comments. Motion passed by unanimous vote.

There being no further business to come before the Capital Projects Committee, the meeting was adjourned at 8:29 a.m.

## **Operations Committee Meeting**

Minutes: Meeting of Tuesday, April 18, 2017

Present: Michael Caffery, Chair; Ralph Covington

Absent: Becky Barnes

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Operations Committee was called to order by Commissioner Caffery at 8:29 a.m. Executive Administrator, Angela Varnado, called the roll. A quorum was present.

The Executive Director informed the Committee that staff is considering upgrading computer systems, telephone systems and social media ability to address some of the concerns of the Board and ability to disseminate information. A discussion was held.

Commissioner Caffery requested that staff add the Strategic Retreat Report from Leann Murphy to the agenda for review. A discussion was held.

There being no business to come before the Operations Committee, the meeting was adjourned at 8:32 a.m.

## Regular Meeting

Minutes: Meeting of Tuesday, April 18, 2017

Present: Tamara Battles, Chair; John Carroll, Vice-Chair; Michael Caffery; Ralph Covington; Jay Sharplin

Absent: Paula Nelson, Secretary/Treasurer; Becky Barnes

The regular monthly meeting of the Greater Alexandria Economic Development Authority was called to order at 8:33 a.m. by Commissioner Battles. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved Commissioner Carroll and seconded by Commissioner Caffery to approve the April 2017 Consent Agenda:

- a) Motion to approve the minutes from the March 2017 board meeting
- b) Motion to approve payment of the January 2016 legal bill
- c) Motion to accept the March 2017 financial statements
- d) Motion to approve payment of the March 2017 accounting bill

There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Covington and seconded by Commissioner Carroll to elect Commissioner Becky Barnes to the GAEDA Revitalization Corporation (GRC) Board of Directors. - Public Comments. Motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Covington to elect Mr. Byron Lavalais to the GAEDA Revitalization Corporation (GRC) Board of Directors. - Public Comments. Motion passed by unanimous vote.

It was moved by Commissioner Covington and seconded by Commissioner Carroll to authorize the Executive Director to amend the currently pending Application for Change to Zoning Classification to change the requested rezoning of Lots 3, 4, 5, and 6 of Square 9, Bacon Place from C-2 (which allows the sale of alcohol) to C-1 (which does not allow the sale of alcohol). Public Comments. Motion passed by unanimous vote.

It was moved by Commissioner Carroll and seconded by Commissioner Covington to approve a Professional Services Agreement with Floyd Hamilton to assist with the Southwestern Athletic Conference (SWAC) 2017 Golf Championships to be held April 17-19, 2017. Public Comments. A discussion was held regarding media coverage for the event. The Board agreed that letters and/or press releases should be sent to all media outlets alerting them of the Championships. Motion passed by 4 in favor. 1-Abstain, Commissioner Caffery

Commissioner Caffery also requested that the GAEDA Grant Policies and Procedures and Application be placed on the agenda for next month for discussion.

The Executive Administrator notified the Board that a funding cycle for the public and entities to submit applications for funding assistance opened on April 15, 2017 and will close June 1, 2017 for events and activities July 1, 2017- December 31, 2017. A discussion was held.

There being no further business to come before the Board, the meeting was adjourned at 8:392 a.m.