

**Greater Alexandria Economic Development Authority  
Executive & Government Relations Committee Meeting**

Minutes: Meeting of Tuesday, May 21, 2016

Present: James Woodley, Chair; Henry "Hank" Williams

Absent: Tamara Battles, Secretary/Treasurer

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Executive & Government Relations Committee was called to order by Commissioner Woodley at 8:01 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Executive and Government Relations Committee, the committee meeting was adjourned at 8:01a.m.

**Greater Alexandria Economic Development Authority  
Human Resources Committee Meeting**

Minutes: Meeting of Tuesday, May 21, 2016

Present: Becky Barnes, Henry "Hank" Williams

Absent: Michael Caffery, Chair

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Human Resource Committee was called to order by Commissioner Barnes at 8:02 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Human Resources Committee, the committee meeting was adjourned at 8:02a.m.

**Greater Alexandria Economic Development Authority  
Administration & Legal Committee Meeting**

Minutes: Meeting of Tuesday, May 21, 2016

Present: Becky Barnes

Absent: John Carroll, Chair; Brad Smith

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Administration & Legal Committee was to order by Commissioner Barnes at 8:03 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was not present.

There being no business to come before the Human Resources Committee, the committee meeting was adjourned at 8:03a.m.

**Greater Alexandria Economic Development Authority  
Economic Development Committee Meeting**

Minutes: Meeting of Tuesday, May 21, 2016

Present: Henry "Hank" Williams, Chair James Woodley

Absent: John Carroll

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Economic Development Committee was called to order by Commissioner Williams at 8:04 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Executive Director and Legal Counsel gave a report regarding the GAEDA Revitalization (GRC) application process. A discussion was held.

It was moved by Commissioner Woodley and seconded by Commissioner Williams to recommend approval of a Memorandum of Understanding (MOU) -Intragovernmental Agreement with the City of Alexandria in the amount of Twenty-Five Thousand Dollars (\$25,000) in support of the 79th Annual Louisiana Municipal Association (LMA) Conference to be held in Alexandria July 28- July 30, 2016. There being no public comments, Motion passed by unanimous vote.

There being no further business to come before the Administration & Legal Committee, the meeting was adjourned at 8:14 a.m.

**Greater Alexandria Economic Development Authority  
Capital Projects Committee Meeting**

Minutes: Meeting of Tuesday, May 21, 2016

Present: James Woodley

Absent: Brad Smith, Chair; John Carroll

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Capital Projects Committee was called to order by Commissioner Woodley at 8:14 a.m. Executive Administrator, Angela Varnado, called the roll. A quorum was not present.

The Executive Director and Legal Counsel gave a report regarding the sale of the Masonic Drive Property and required "Announcement" required by law to be read by the Chair at the Regular Meeting. A discussion was held.

The Committee also heard a status report from Keith Hillman regarding the status of Phase 2 & 3 of the Masonic Drive corridor project. Mr. Hillman stated that the project had been at a standstill but should be moving forward in the very near future. A discussion was held.

There being no further business to come before the Capital Projects Committee, the meeting was adjourned at 8:15 a.m.

**Greater Alexandria Economic Development Authority  
Operations Committee Meeting**

Minutes: Meeting of Tuesday, May 21, 2016

Present: Michael Caffery; Becky Barnes

Absent: Tamara Battles, Chair; Brad Smith

The regular monthly meeting of the Greater Alexandria Economic Development Authority's Operations Committee was called to order by Commissioner Caffery at 8:15 a.m. Executive Administrator, Angela Varnado, called the roll. A quorum was not present.

There being no business to come before the Operations Committee, the meeting was adjourned at 8:16 a.m.

**Greater Alexandria Economic Development Authority  
Regular Meeting**

Minutes: Meeting of Tuesday, May 21, 2016

Present: James Woodley, Chair; Henry "Hank" Williams, Vice Chair; Tamara Battles, Secretary/Treasurer; Michael Caffery; Becky Barnes

Absent: Brad Smith; John Carroll

The regular monthly meeting of the Greater Alexandria Economic Development Authority was called to order at 8:16 a.m. by Commissioner Woodley. Executive Administrator, Angela Varnado called the roll. A quorum was present.

Mr. Martin Masden, CPA, gave a status report on the April 2016 and May 2016 financial reports. A discussion was held.

It was moved by Commissioner Caffery and seconded by Commissioner Williams to approve the April 2016 Consent Agenda. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Williams and seconded by Commissioner Caffery to approve the May 2016 Consent Agenda. There being no public comments, motion passed by unanimous vote.

The Board heard an announcement from the Board Chair regarding the sale of the Masonic Drive Property. The Chair announced the following:

"Let it be known that at the next regularly scheduled GAEDA meeting, to be held on June 21, 2016, the Board of Commissioners for GAEDA will consider the following resolutions:

"BE IT RESOLVED THAT the Greater Alexandria Economic Development Authority ("GAEDA") sell to Alexandria FD Investment LLC the approximate 1.23 acres of Lots 3-9 and a portion of Lot 10 of Bacon Place Subdivision, Alexandria, Louisiana as shown on the Boundary Survey by Monceaux Buller & Associates, LLC dated 10/23/07. The sale shall be made pursuant to the terms and conditions of the Agreement to Purchase Commercial Land between GAEDA and Alexandria FD Investment LLC. The purchase price is THREE HUNDRED TWENTY THOUSAND AND NO/100 DOLLARS (\$320,00.00). BE IT RESOLVED THAT the Agreement to Purchase Commercial Land between GAEDA and Alexandria FD Investment LLC be on file at GAEDA's office for public inspection. BE IT RESOLVED THAT the sale be accomplished in accordance with the procedure set forth in Louisiana Revised Statute 33:4717.2.

BE IT RESOLVED THAT Clifford Moller, the Executive Director of GAEDA be and is hereby authorized to execute any and all documents necessary to consummate the sale authorized herein."

It was moved by Commissioner Williams and seconded by Commissioner Caffery to adopt the Louisiana Compliance Questionnaire in connection with the GAEDA Audit of financial statements as of January 1, 2015 – December 31, 2015 as required by the Louisiana Legislative Auditor.

It was moved by Commissioner Battles and seconded by Commissioner Barnes to approve the renewal of the Certificate of Deposit (CD) held at Red River Bank for one (1) year at the rate of .8%. There being no comments, motion passed by unanimous vote.

It was moved by Commissioner Caffery and second by Commissioner Battles to approve a Resolution declaring a need for the nonprofit economic development corporation to be known as the GAEDA Revitalization Corporation (GRC) -There being no public comment, motion passed by unanimous vote. The Chair, Commissioner James Woodley accepted the resolution declaring a need for a non-profit corporation to be known as the GAEDA Revitalization Corporation. (GRC)

The Board heard the Executive Director's 2015 Annual Report. A discussion was held. Commissioner Woodley requested that staff provide the full Board with a 5-year report of the names and amount of funding that GAEDA has awarded or committed to. A discussion was held.

It was moved by Commissioner Caffery and seconded by Commissioner Battles to accept the 2015 Annual report as presented by the Executive Director. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Williams and seconded by Commissioner Barnes to approve a Professional Service Agreement with Floyd Hamilton for the 2016 SWAC Golf Championships. There being no public comments, motion passed by 4 to 1 vote with Commissioner Caffery abstaining from voting.

It was moved by Commissioner Battles and seconded by Commissioner Williams to approve a Memorandum of Understanding (MOU) -Intragovernmental Agreement with the City of Alexandria in the amount of Twenty-Five Thousand Dollars (\$25,000) in support of the 79th Annual Louisiana Municipal Association (LMA) Conference to be held in Alexandria July 28- July 30, 2016. There being no public comments, motion passed by unanimous vote.

The Executive Director thanked the Board for a successful year and also commented that GAEDA has completed the 2015 End of Year Audit. A final draft of the Audit should be available to the Board at the June 2016 Meeting for approval. A discussion was held.

Commissioner Williams asked how the GAEDA Revitalization Corporation would be handled. A discussion was held.

Commissioner Caffery commented that he has had the opportunity to tour both downtown hotels and stated that it was "stellar" work and will be a great opportunity for the Companies and the community.



Commissioner Caffery also requested that discussion to expand GAEDA staff be placed on the agenda for June 2016.

Mr. Willie Spears gave a brief update on the status efforts regarding the funding of the GAEDA Revitalization Corporation's. A discussion was held.