

**Greater Alexandria Economic Development Authority
Executive & Government Relations Committee Meeting**

Minutes: Meeting of Tuesday, October 16, 2018

Present: Tamara Battles, Chair; Paula Nelson, Secretary/Treasurer

Absent: Michael Caffery, Vice-Chair

The monthly meeting of the Greater Alexandria Economic Development Authority's Executive & Government Relations Committee was called to order by Commissioner Battles at 8:05 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Executive Director introduced Mr. Michael Jenkins to make announcement regarding the United States Post Office Downtown. A discussion was held. Mr. Jenkins expressed his gratitude for Mike Tudor, Charles Charrier and many others for the collective effort of the community to bring awareness of the necessity of the downtown post office to remain open. Mr. Jenkins also thanked Mr. Moller, Executive Director of GAEDA for his vital role in dealing with the Federal Government, attending every meeting and showing the Commercial Building to them. Mr. Jenkins stated that he is proud to announce that work will begin to open the Alexandria Downtown Post Office at 201 Johnston Street in the Commercial Building.

Legal Counsel administered the oath of office to Zebulon Winstead.

There being no further business to come before Committee, the meeting was adjourned at 8:13 a.m.

**Greater Alexandria Economic Development Authority
Human Resources Committee Meeting**

Minutes: Meeting of Tuesday, October 16, 2018

Present: Zebulon Winstead, Chair; Paula Nelson, Tamara Battles

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Human Resource Committee was called to order by Commissioner Nelson at 8:13 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present

There being no business to come before the Committee, the meeting was adjourned at 8:14 a.m.

**Greater Alexandria Economic Development Authority
Administration & Legal Committee Meeting**

Minutes: Meeting of Tuesday, October 16, 2018

Present: John Carroll, Chair; Jay Sharplin; Ralph Covington

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Administration & Legal Committee was called to order by Commissioner Carroll at 8:14 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report from John Theriot, CPA regarding the September 2018 financial statements.

It was moved by Commissioner Sharplin and seconded by Commissioner Covington to recommend approval of the September 2018 financial statements. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Covington to recommend approval of the September 2018 legal bill. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Covington to recommend payment of the September 2018 accounting bill. There being no public comments, motion passed by unanimous vote.

A discussion was held regarding the 2019 Proposed Budget. Mr. Theriot, CPA, commented that the 2019 Budget will be located at the GAEDA office for Public Inspection and be on the agenda for approval at the November 2018 board meeting.

There being no further business to come before the Administration & Legal Committee, the meeting was adjourned at 8:23 a.m.

**Greater Alexandria Economic Development Authority
Economic Development Committee Meeting**

Minutes: Meeting of Tuesday, October 16, 2018

Present: Paula Nelson, Chair; John Carroll; Jay Sharplin

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Economic Development Committee was called to order by Commissioner Nelson at 8:23 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved by Commissioner Carroll and seconded by Commissioner Sharplin to recommend approval of a Cooperative Endeavor Agreement with Central Louisiana Economic Development Alliance (CLEDA) in the amount of Five Thousand Dollars (\$5,000) for September 1, 2018- July 31, 2019. There being no further public comments, motion passed by unanimous vote.

It was moved by Commissioner Carroll and seconded by Commissioner Sharplin consider amending the GRC Articles of Incorporation. A discussion was held. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Carroll and seconded by Commissioner Nelson to approve a Cooperative Endeavor Agreement with the Alexandria/Pineville Conventions and Visitors Bureau (CVB) in the amount of Four Thousand Five Hundred Dollars (\$4,500) for advertisement and marketing of the 2018 Little Rock, Arkansas Golf Campaign. A discussion was held. Motion based with 2 votes. Commissioner Sharplin recused himself.

There being no further business to come before the Economic Development Committee, the meeting was adjourned at 8:35 a.m.

**Greater Alexandria Economic Development Authority
Capital Projects Committee Meeting**

Minutes: Meeting of Tuesday, October 16, 2018

Present: Ralph Covington, Chair Jay Sharplin; John Carroll

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Capital Projects Committee was called to order by Commissioner Covington at 8:35 a.m. Executive Administrator, Angela Varnado, called the roll. A quorum was present.

The Executive Director reported that Keith Hillman of Meyer, Meyer, LaCroix and Hixson gave him an update Masonic Phase 3 TAP project. Construction has not started, but equipment is being placed on the former GAEDA property on Masonic Drive. A discussion was held.

There being no further business to come before the Capital Projects Committee, the meeting was adjourned at 8:35 a.m.

**Greater Alexandria Economic Development Authority
Operations Committee Meeting**

Minutes: Meeting of Tuesday, October 16, 2018

Present: Michael Caffery, Chair; Ralph Covington; Zebulon Winstead

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Operations Committee was called to order by Commissioner Caffery at 8:35 a.m. Executive Administrator, Angela Varnado, called the roll. A quorum was present.

The Executive Director reported that the GAEDA office lease will be renewed in December. He further stated that the lease will be on the agenda in the December 2018 for board approval.

There being no further business to come before the Operations Committee, the meeting was adjourned at 8:36 a.m.

**Greater Alexandria Economic Development Authority
Regular Meeting Agenda**

Minutes: Meeting of Tuesday, October 16, 2018

Present: Tamara Battles, Chair; Michael Caffery, Vice-Chair; Paula Nelson, Secretary/Treasurer; Ralph Covington John Carroll; Jay Sharplin; Zebulon Winstead

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority was called to order at 8:36 a.m. by Commissioner Battles. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved by Commissioner Carroll and seconded by Commissioner Caffery to approve the October 2018 Consent Agenda. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Nelson and seconded by Commissioner Carroll to approve a Cooperative Endeavor Agreement with Central Louisiana Economic Development Alliance (CLEDA) in the amount of Five Thousand Dollars (\$5,000) for September 1, 2018- July 31, 2019. A discussion was held. There being no public comments, motion passed with 6 votes. Commissioner Caffery abstaining.

It was moved by Commissioner Carroll and seconded by Commissioner Covington to approve the amendments to the GAEDA Revitalization Corporation (GRC) Articles of Incorporation. A discussion was held. There being no public comments, motion passed with 6 votes. Commissioner Caffery opposing. (See attached)

It was moved by Commissioner Nelson and seconded by Commissioner Caffery to approve a Cooperative Endeavor Agreement with the Alexandria/Pineville Conventions and Visitors Bureau (CVB) in the amount of Four Thousand Five Hundred Dollars (\$4,500) for advertisement and marketing of the 2018 Little Rock, Arkansas Golf Campaign. A discussion was held. There being no public comments, motion passed with 6 votes. Commissioner Sharplin recusing himself.

The Board welcomed members of the Rapides Parish Police Jury member Ollie Overton and Councilmen Jules Green and Joe Fuller.

Councilman Joe Fuller commented that GRC is very important to the community parish wide. He thanked the GRC, the GAEDA board and staff for the continued efforts with the Corporation.

The Executive Administrator reminded the Board that the 1st Grant Funding Cycle opened on Tuesday, October 15th, 2018 and will close on December 1st, 2018 for activities January – June of 2019.

The Board agreed to change the date of the Tuesday, November 20, 2018 Committee Meetings and Regular Meeting to Tuesday, November 13, 2018 beginning at 8:00 a.m. due to the Thanksgiving holidays. In addition, the Board also agreed to change the date of the Tuesday, December 20, 2018 Committee meetings and Regular Meeting to Tuesday, December 11, 2018 beginning at 8:00 a.m. due to the Christmas holidays.

There being no further business to come before the Board, the meeting was adjourned at 9.02 a.m.