

**Greater Alexandria Economic Development Authority  
Executive & Government Relations Committee Meeting**

Minutes: Meeting of Tuesday, May 21, 2019

Present: Tamara Battles, Chair; Michael Caffery, Vice-Chair; Paula Nelson,  
Secretary/Treasurer

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Executive & Government Relations Committee was called to order by Commissioner Battles at 8:02 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee welcomed acknowledge Councilman Porter to the meeting.

The Executive Director informed the Committee that the audit for the year ended January 1,2018 to December 31, 2018 was coming to a close. He further stated that an Exit Meeting would be held by staff and that the report should ready for review at our June 2019 meeting.

There being no further business to come before the Committee, the meeting was adjourned at 8:03 a.m.

**Greater Alexandria Economic Development Authority  
Human Resources Committee Meeting**

Minutes: Meeting of Tuesday, May 21, 2019

Present: Zebulon Winstead, Chair; Paula Nelson; Tamara Battles

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Human Resource Committee was called to order by Commissioner Winstead at 8:03 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Human Resources Committee, the meeting was adjourned at 8:04 a.m.

**Greater Alexandria Economic Development Authority  
Administration & Legal Committee Meeting**

Minutes: Meeting of Tuesday, May 21, 2019

Present: John Carroll, Chair; Jay Sharplin; Ralph Covington

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Administration & Legal Committee was called to order by Commissioner Carroll at 8:04 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report by the CPA regarding the April 2019 financials. A discussion was held. It was moved by Commissioner Sharplin and seconded by Commissioner Covington to recommend approval of the April 2019 financial statements. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Covington recommend payment of the April 2019 legal bill. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Covington recommend payment of the April 2019 accounting bill. There being no public comments, motion passed by unanimous vote.

There being no further business to come before the Administration & Legal Committee, the meeting was adjourned at 8:05 a.m.

**Greater Alexandria Economic Development Authority  
Economic Development Committee Meeting**

Minutes: Meeting of Tuesday, May 21, 2019

Present: Paula Nelson, Chair; Jay Sharplin; John Carroll

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Economic Development Committee was called to order by Commissioner Nelson at 8:07 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report from the Executive Director regarding the Cooperative Endeavor Agreement with the Alexandria Conventions and Visitors Bureau for the LSUA Softball and Baseball Tournaments. The Executive Director stated that the organization did not hold the event as per the Agreement but subsequently held another event not approved by the GAEDA Board and would like reimbursement. The Executive Director stated that GAEDA did not approve funding of the event in question and is recommending that the reimbursement not be made. A discussion was held. The Committee agreed to table the item until the June 2019 meeting to allow the, Executive Director and Legal Counsel more time to reasearch.

It was moved by Commissioner Carroll and seconded by Commissioner Sharplin to o approve an Intergovernmental Agreement with the City of Alexandria for sponsorship of the 2019 Alexandria Red River Festival in the amount of Twenty-Five Thousand Dollars (\$25,000). There being no public comments, motion passed by unanimous vote.

There being no further business to come before the Economic Development Committee, the meeting was adjourned at 8:28 a.m.

**Greater Alexandria Economic Development Authority  
Capital Projects Committee Meeting**

Minutes: Meeting of Tuesday, May 21, 2019

Present: Ralph Covington, Chair; Jay Sharplin; John Carroll

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Capital Projects Committee was called to order by Commissioner Covington at 8:29 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report regarding the Masonic Drive Phase 3. A discussion was held. The Executive Director also reminded the Board that Commissioner Sharplin requested that Commissioners' submit their ideas for future endeavors. A discussion was held.

There being no further business to come before the Capital Projects Committee, the meeting was adjourned at 8:45 a.m.

**Greater Alexandria Economic Development Authority  
Operations Committee Meeting**

Minutes: Meeting of Tuesday, May 21, 2019

Present: Michael Caffery, Chair Zebulon Winstead; Ralph Covington

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Operations Committee was called to order by Commissioner Caffery at 8:47 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Executive Administrator commented that a "tab" will be added on the website for commissioners' to access board related material. She further stated that Commissioners' will still receive a "link" via email to download board information but will also have the option to log into the website.

There being no further business to come before the Operations Committee, the meeting was adjourned at 8:48 a.m.

**Greater Alexandria Economic Development Authority  
Regular Meeting Agenda**

Minutes: Meeting of Tuesday, May 21, 2019

Present: Tamara Battles, Chair; Michael Caffery, Vice-Chair; John Carroll; Jay Sharplin

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority was called to order by Commissioner Battles at 8:49 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved by Commissioner Winstead and seconded by Commissioner Nelson to approve all items on the May 2019 Consent Agenda. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Carrol and seconded by Commissioner Covington to approve a Professional Service Agreement with Floyd Hamilton for the 2019 SWAC Golf Championships in the amount of Five Hundred Dollars (\$500). -Commissioner Caffery recused himself before the vote. There being no public comments, motion passed by 6 votes.

It was moved by Commissioner Caffery and seconded by Commissioner Winstead to approve an Intergovernmental Agreement with the City of Alexandria for sponsorship of the Alexandria Red River Festival 2019 in the amount of Twenty-Five Thousand Dollars (\$25,000). There being no public comments, motion passed by unanimous vote.

There being no further business to come before the board, the meeting was adjourned at 8:56 a.m.