

**Greater Alexandria Economic Development Authority  
Executive & Government Relations Committee Meeting**

Minutes: Meeting of Tuesday, August 20, 2019

Present: Tamara Battles, Chair

Absent: Michael Caffery, Vice-Chair; Paula Nelson, Secretary/Treasurer

The monthly meeting of the Greater Alexandria Economic Development Authority's Executive & Government Relations Committee was called to order by Commissioner Battles at 8:00 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was not present.

**Greater Alexandria Economic Development Authority  
Human Resources Committee Meeting**

Minutes: Meeting of Tuesday, August 20, 2019

Present: Zebulon Winstead, Chair; Tamara Battles

Absent: Paula Nelson

The monthly meeting of the Greater Alexandria Economic Development Authority's Human Resource Committee was called to order by Commissioner Winstead at 8:02 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Human Resources Committee, the meeting was adjourned at 8:02 a.m.

**Greater Alexandria Economic Development Authority  
Administration & Legal Committee Meeting**

Minutes: Meeting of Tuesday, August 20, 2019

Present: Jay Sharplin; Ralph Covington

Absent: John Carroll, Chair

The monthly meeting of the Greater Alexandria Economic Development Authority's Administration & Legal Committee was called to order by Commissioner Sharplin at 8:03 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report by the CPA regarding the July 2019 financials. It was moved by Commissioner Sharplin and seconded by Commissioner Covington to recommend approval of the July 2019 financial statements. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Covington to add to the agenda a motion to approve the 2019 Engagement Letter from Knight Masden. There being no public comments, motion was added by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Covington to recommend approval of the 2019 Engagement Letter from Knight Masden. There being no public comments, motion was added by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Covington to recommend payment of the July 2019 legal bill. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner to recommend payment of the July 2019 accounting bill. There being no public comments, motion passed by unanimous vote.

There being no further business to come before the Administration & Legal Committee, the meeting was adjourned at 8:10 a.m.

**Greater Alexandria Economic Development Authority  
Economic Development Committee Meeting**

Minutes: Meeting of Tuesday, August 20, 2019

Present: Jay Sharplin

Absent: Paula Nelson, Chair; John Carroll

The monthly meeting of the Greater Alexandria Economic Development Authority's Economic Development Committee was called to order by Commissioner Sharplin at 8:11 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was not present.

**Greater Alexandria Economic Development Authority  
Capital Projects Committee Meeting**

Minutes: Meeting of Tuesday, August 20, 2019

Present: Ralph Covington, Chair; Jay Sharplin

Absent: John Carroll

The monthly meeting of the Greater Alexandria Economic Development Authority's Capital Projects Committee was called to order by Commissioner Covington at 8:12 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report Keith Hillman of Meyer, Meyer, LaCroix and Hixson on Phase 2 and 3 of the Masonic Drive Project. A discussion was held.

There being no further business to come before the Capital Projects Committee, the meeting was adjourned at 8:20 a.m.

**Greater Alexandria Economic Development Authority  
Operations Committee Meeting**

Minutes: Meeting of Tuesday, August 20, 2019

Present: Michael Caffery, Chair; Zebulon Winstead; Ralph Covington

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Operations Committee was called to order by Commissioner Caffery at 8:21 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Operations Committee, the meeting was adjourned at 8:22 a.m.

**Greater Alexandria Economic Development Authority  
Regular Meeting Agenda**

Minutes: Meeting of Tuesday, August 20, 2019

Present: Tamara Battles, Chair; Michael Caffery, Vice-Chair; Jay Sharplin; Ralph Covington

Absent: Paula Nelson, Secretary/Treasurer; John Carroll; Zeb Winstead

The monthly meeting of the Greater Alexandria Economic Development Authority was called to order by Commissioner Battles at 8:23 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved by Commissioner Winstead and seconded by Commissioner Caffery to approve Items (a); (b); and (d) of the August 2019 Consent Agenda. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Caffery to approve Item (C) of the August 2019 Consent Agenda; (three July 2019 Accounting Bills). A discussion was held. There being no public comments or further discussion, motion passed by unanimous vote.

It was moved by Commissioner Winstead and seconded by Commissioner Covington to add to the agenda a motion to approve the 2019 Engagement Letter from Knight Masden. There being no public comments, motion was added by unanimous vote.

It was moved by Commissioner Winstead and seconded by Commissioner Covington to approve the 2019 Engagement Letter from Knight Masden. A discussion was had regarding adding an itemized bill to the accounting bills as well as a "Fee Schedule" to the Engagement letters going forward. There being no public comments or further discussion, motion was added by unanimous vote.

Matt Henry, Executive Director of the Arts Council of Central Louisiana gave a brief introduction of the stage play "Black Angels Over Tuskegee" to be held September 12-15, 2019. A discussion was held. It was moved by Commissioner Winstead and seconded by Commissioner Caffery to approve an amendment to the Arts Council's 2019 Cooperative Endeavor Agreement to include an amount of Five Thousand Dollars (\$5,000) to offset artist fees and production and marketing/advertising costs associated with the stage play "Black Angels Over Tuskegee" to be held September 12-15, 2019. There being no public comments or further discussion, motion was added by unanimous vote.

The Executive Director reported on a meeting with the City regarding turfs. A discussion was held. He also discussed budget cuts due to GAEDA's financial status; which is still in good standing but recommended cutting back on some of the funding that has been given over the years. The Board agreed and asked that a preliminary budget be brought

before the Board for discussion as soon as possible.

Legal Counsel stated that the Board and staff would need to undergo Sexual Harassment prevention Training due to additional laws enacted in January of 2019. A discussion was held. The Board agreed that a system would be set up to ensure everyone required takes the training and further that our policies and procedures be updated to reflect compliance with the law.

There being no further business to come before the board, the meeting was adjourned at 8:59 a.m.