

**Greater Alexandria Economic Development Authority
Executive & Government Relations Committee Meeting**

Minutes: Meeting of Tuesday, October 15, 2019

Present: Tamara Battles, Chair; Paula Nelson, Secretary/Treasurer

Absent: Michael Caffery, Vice-Chair

The monthly meeting of the Greater Alexandria Economic Development Authority's Executive & Government Relations Committee was called to order by Commissioner Battles at 8:02 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report from staff regarding revisions to the GAEDA Personnel Policies & Procedures. Staff stated that a draft copy of the policies incorporating revisions suggested by the Auditor and by Legal Counsel would be included. The item will be on the agenda for approval before the end of the year.

There being no further comments or business to come before the Committee, the meeting was adjourned at 8:03 a.m.

**Greater Alexandria Economic Development Authority
Human Resources Committee Meeting**

Minutes: Meeting of Tuesday, October 15, 2019

Present: Zebulon Winstead, Chair Paula Nelson; Tamara Battles

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Human Resource Committee was called to order by Commissioner Winstead at 8:03 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Human Resources Committee, the meeting was adjourned at 8:03 a.m.

**Greater Alexandria Economic Development Authority
Administration & Legal Committee Meeting**

Minutes: Meeting of Tuesday, October 15, 2019

Present: John Carroll, Chair; Ralph Covington

Absent: Jay Sharplin

The monthly meeting of the Greater Alexandria Economic Development Authority's Administration & Legal Committee was called to order by Commissioner Carroll at 8:04 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report by the CPA regarding the September 2019 financials. It was moved by Commissioner Covington and seconded by Commissioner Carroll to recommend approval of the September 2019 financial statements. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Covington and seconded by Commissioner Carroll to recommend payment of the September 2019 legal bill. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Covington and seconded by Commissioner Carroll to recommend payment of the September 2019 accounting bill. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Covington and seconded by Commissioner Carroll to recommend payment of the audit bill for the year ended December 31, 2018. There being no further comments, motion passed by unanimous vote.

There being no further business to come before the Administration & Legal Committee, the meeting was adjourned at 8:06 a.m.

**Greater Alexandria Economic Development Authority
Economic Development Committee Meeting**

Minutes: Meeting of Tuesday, October 15, 2019

Present: Paula Nelson, Chair; John Carroll

Absent: Jay Sharplin

The monthly meeting of the Greater Alexandria Economic Development Authority's Economic Development Committee was called to order by Commissioner Nelson at 8:07 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved by Commissioner Carroll and seconded by Commissioner Nelson to recommend approval of a Cooperative Endeavor Agreement with the City of Alexandria in an amount of Twenty-Five Thousand Dollars (\$25,000) for 2019 Winter Fete. There being no comments, motion passed by unanimous vote.

The Committee heard a report from Commissioner Nelson regarding her trip to Tennessee with the City of Alexandria to bid for the 2020 Dixie World Series. Commissioner stated that although the City did not win the bid, great presentations were done by all organizations represented by the City. A discussion was held.

There being no further business to come before the Economic Development Committee, the meeting was adjourned at 8:14 a.m.

**Greater Alexandria Economic Development Authority
Capital Projects Committee Meeting**

Minutes: Meeting of Tuesday, October 15, 2019

Present: Ralph Covington, Chair John Carroll

Absent: Jay Sharplin

The monthly meeting of the Greater Alexandria Economic Development Authority's Capital Projects Committee was called to order by Commissioner Covington at 8:14 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Capital Projects Committee, the meeting was adjourned at 8:38 a.m.

**Greater Alexandria Economic Development Authority
Operations Committee Meeting**

Minutes: Meeting of Tuesday, October 15, 2019

Present: Ralph Covington; Zebulon Winstead

Absent: Michael Caffery, Chair

The monthly meeting of the Greater Alexandria Economic Development Authority's Operations Committee was called to order by Commissioner Covington at 8:15 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Operations Committee, the meeting was adjourned at 8:15 a.m.

**Greater Alexandria Economic Development Authority
Regular Meeting Agenda**

Minutes: Meeting of Tuesday, October 15, 2019

Present: Tamara Battles, Chair; Paula Nelson, Secretary/Treasurer; Michael Caffery, Vice-Chair; John Carroll; Ralph Covington; Zeb Winstead

Absent: Jay Sharplin

The monthly meeting of the Greater Alexandria Economic Development Authority was called to order by Commissioner Battles at 8:16 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved by Commissioner Winstead and seconded by Commissioner Covington to approve all items on the October 2019 Consent Agenda. There being no public comments, motion passed by unanimous vote.

The Board heard final discussion regarding the 2020 Proposed Budget. A discussion was held. The CPA stated that the budget will be advertised according to the Louisiana Revised Statutes. He also stated that the budget will be advertised in our Official Journal and brought back before the Board at the November 2019 meeting for a Public Hearing.

It was moved by Commissioner Carroll and seconded by Commissioner Winstead to approve a Cooperative Endeavor Agreement with the City of Alexandria in an amount of Twenty-Five Thousand Dollars (\$25,000) for 2019 Winter Fete. There being no public comments, motion passed by unanimous vote.

A discussion was held regarding the artificial of the fields in Alexandria. The Executive Director stated that GAEDA will do its due diligence to ensure that any funds spent are used in the most effective method and that gives GAEDA a “bang for the buck” for the dollars spent.

There being no further business to come before the board, the meeting was adjourned at 8:38 a.m.