

**Greater Alexandria Economic Development Authority
Executive & Government Relations Committee Meeting**

Minutes: Meeting of Tuesday, November 19, 2019

Present: Tamara Battles, Chair; Paula Nelson, Secretary/Treasurer

Absent: Michael Caffery, Vice-Chair

The monthly meeting of the Greater Alexandria Economic Development Authority's Executive & Government Relations Committee was called to order by Commissioner Battles at 8:04 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report from staff regarding revisions to the GAEDA Personnel Policies & Procedures. It was moved by Commissioner Battles and seconded by Commissioner Nelson to recommend adoption of the revised GAEDA Personnel Policies and Procedures. There being no further comments, motion passed by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned at 8:11 a.m.

**Greater Alexandria Economic Development Authority
Human Resources Committee Meeting**

Minutes: Meeting of Tuesday, November 19, 2019

Present: Zebulon Winstead, Chair Paula Nelson; Tamara Battles

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Human Resource Committee was called to order by Commissioner Winstead at 8:11 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Human Resources Committee, the meeting was adjourned at 8:12 a.m.

**Greater Alexandria Economic Development Authority
Administration & Legal Committee Meeting**

Minutes: Meeting of Tuesday, November 19, 2019

Present: John Carroll, Chair; Jay Sharplin

Absent: Ralph Covington

The monthly meeting of the Greater Alexandria Economic Development Authority's Administration & Legal Committee was called to order by Commissioner Carroll at 8:12 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report by the CPA regarding the October 2019 financials. It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to recommend approval of the October 2019 financial statements. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to recommend payment of the October 2019 legal bill. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to recommend payment of the October 2019 accounting bills. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to recommend adoption of the 2020 Budget. A discussion was held. There being no public comments, motion passed by unanimous vote.

There being no further business to come before the Administration & Legal Committee, the meeting was adjourned at 8:17 a.m.

**Greater Alexandria Economic Development Authority
Economic Development Committee Meeting**

Minutes: Meeting of Tuesday, November 19, 2019

Present: Paula Nelson, Chair; John Carroll; Jay Sharplin

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Economic Development Committee was called to order by Commissioner Nelson at 8:17 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Economic Development Committee, the meeting was adjourned at 8:18 a.m.

**Greater Alexandria Economic Development Authority
Capital Projects Committee Meeting**

Minutes: Meeting of Tuesday, November 19, 2019

Present: John Carroll; Jay Sharplin

Absent: Ralph Covington, Chair

The monthly meeting of the Greater Alexandria Economic Development Authority's Capital Projects Committee was called to order by Commissioner Carroll at 8:18 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Capital Projects Committee, the meeting was adjourned at 8:18 a.m.

**Greater Alexandria Economic Development Authority
Operations Committee Meeting**

Minutes: Meeting of Tuesday, November 19, 2019

Present: Michael Caffery, Chair; Zebulon Winstead

Absent: Ralph Covington

The monthly meeting of the Greater Alexandria Economic Development Authority's Operations Committee was called to order by Commissioner Caffery at 8:19 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Operations Committee, the meeting was adjourned at 8:20 a.m.

**Greater Alexandria Economic Development Authority
Regular Meeting Agenda**

Minutes: Meeting of Tuesday, November 19, 2019

Present: Tamara Battles, Chair; Paula Nelson, Secretary/Treasurer; Michael Caffery, Vice-Chair; John Carroll; Zeb Winstead; Jay Sharplin

Absent: Ralph Covington

The monthly meeting of the Greater Alexandria Economic Development Authority was called to order by Commissioner Battles at 8:21 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved by Commissioner Winstead and seconded by Commissioner Winstead to approve all items on the November 2019 Consent Agenda. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Carroll and seconded by Commissioner Nelson to adopt the 2020 Budget. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Carroll and seconded by Commissioner Nelson to approve rescheduling the regularly scheduled GAEDA Committee and Regular Board Meetings scheduled for Tuesday, December 17, 2019 at 8:00 a.m. in City Council Chambers to Tuesday, December 10, 2019 at 8:00 a.m. in City Council Chambers- There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Winstead and seconded by Commissioner Caffery to adopt the revised GAEDA Personnel Policies and Procedures. There being no public comments, motion passed by unanimous vote.

There being no further business to come before the board, the meeting was adjourned at 8:41 a.m.