

**Greater Alexandria Economic Development Authority
Executive & Government Relations Committee Meeting**

Minutes: Meeting of Tuesday, August 18, 2020

Present: Tamara Battles, Chair; Michael Caffery, Vice-Chair;
Paula Nelson, Secretary/Treasurer

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Executive & Government Relations Committee was called to order by Commissioner Battles 8:04 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report from Cam Hallman from the City of Alexandria regarding the status of the Johnny Downs Complex. A discussion was held. Mr. Jay Scott of the Alexandria Little League commented that he would like for all teams and leagues to get equal treatment at the Complex. A discussion was held.

It was moved by Commissioner Caffery and seconded by Commissioner Nelson to recommend approval of a resolution supporting renovations and improvements at the Johnny Downs Complex. There being no public comments, motion passed by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned at 8:57 a.m.

**Greater Alexandria Economic Development Authority
Human Resources Committee Meeting**

Minutes: Meeting of Tuesday, August 18, 2020

Present: Zebulon Winstead, Chair; Paula Nelson; Tamara Battles

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Human Resource Committee was called to order by Commissioner Winstead at 8:57 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Committee, the meeting was adjourned at 8:58 a.m.

**Greater Alexandria Economic Development Authority
Administration & Legal Committee Meeting**

Minutes: Meeting of Tuesday, August 18, 2020

Present: John Carroll, Chair; Jay Sharplin

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Administration & Legal Committee was called to order by Commissioner Carroll at 8:58 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report from Knight Masden CPA, regarding the July 2020 financial statements. A discussion was held.

It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to recommend approval of the July 2020 Financial Statements. There being no public comments, motion passed by unanimous vote.

The Committee heard a status report from Kurt Oestrieher of Oestrieher & Company regarding the audit of financial statements for the year ended December 31, 2019. A discussion was held.

The Executive Director presented the 2019 Annual Report. A discussion was held.

It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to add to the agenda a motion to recommend accepting the 2019 Annual Report as presented by the Executive Director. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to recommend accepting the 2019 Annual Report as presented by the Executive Director. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to recommend accepting the audit report of the financial statements for the year ended December 31, 2019. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to recommend payment of the audit bill from Oestrieher & Company in the amount of Thirteen Thousand Dollars (\$13,000) for the audit of financial statements for the year ended December 31, 2019. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to recommend payment of the July 2020 Accounting Bill. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to recommend payment of the July 2020 Legal Bill. There being no public comments, motion passed by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned at 9:31 a.m.

**Greater Alexandria Economic Development Authority
Economic Development Committee Meeting**

Minutes: Meeting of Tuesday, August 18, 2020

Present: Paula Nelson, Chair; John Carroll; Jay Sharplin

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Economic Development Committee was called to order by Commissioner Nelson at 9:31 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Committee, the meeting was adjourned at 9:32 a.m.

**Greater Alexandria Economic Development Authority
Capital Projects Committee Meeting**

Minutes: Meeting of Tuesday, August 18, 2020

Present: Jay Sharplin, Chair; John Carroll

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Capital Projects Committee was called to order by Commissioner Sharplin at 9:32 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to recommend authorizing the Executive Director to issue a Request for Proposal (RFP) for Real Estate Appraisal Services. There being no public comments, motion passed by unanimous vote.

There being no business to come before the Capital Projects Committee, the meeting was adjourned at 9:33 a.m.

**Greater Alexandria Economic Development Authority
Operations Committee Meeting**

Minutes: Meeting of Tuesday, August 18, 2020

Present: Michael Caffery, Chair; Zebulon Winstead

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Operation's Committee was called to order by Commissioner Caffery at 9:34 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Operations Committee, the meeting was adjourned at 9:34 a.m.

**Greater Alexandria Economic Development Authority
Regular Meeting Agenda**

Minutes: Meeting of Tuesday, August 18, 2020

Present: Tamara Battles, Chair; Michael Caffery, Vice-Chair; Paula Nelson, Secretary/Treasurer; John Carroll; Zeb Winstead; Jay Sharplin

Absent: None

The monthly regular meeting of the Greater Alexandria Economic Development Authority was called to order by Commissioner Battles at 9:35 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved by Commissioner Carroll and seconded by Commissioner Winstead to approve the August 2020 Consent Agenda. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Winstead and seconded by Commissioner Nelson to authorize the Executive Director to issue a Request for Proposal (RFP) for Real Estate Appraisal Services. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Nelson and seconded by Commissioner Caffery to accept the audit report of the financial statements for the year ended December 31, 2019. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Caffery and seconded by Commissioner Carroll to approve a resolution supporting renovations and improvements at the Johnny Downs Sports Complex. Commissioner Winstead recused. There being no public comments, motion passed by 5 votes.

It was moved by Commissioner Winstead and seconded by Commissioner Carroll to add to the agenda a motion to accept the 2019 Annual Report as presented by the Executive Director. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Nelson and seconded by Commissioner Caffery to accept the 2019 Annual Report as presented by the Executive Director. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Winstead and seconded by Commissioner Carroll to add to the agenda a motion to make the Hotel Bentley the official meeting place of the GAEDA Board meetings. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Caffery and seconded by Commissioner Carroll to add to the agenda a motion to approve the Hotel Bentley as the official meeting place of the GAEDA Board meetings. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Winstead and seconded by Commissioner Carroll to approve the Hotel Bentley as the official meeting place of the GAEDA Board meetings. There being no public comments, motion passed by unanimous vote.

Commissioner Carroll commented that the GAEDA Commissioners and staff make a great team!

There being no further business to come before the Board, the meeting was adjourned at 9:45 a.m.