

**Greater Alexandria Economic Development Authority
Executive & Government Relations Committee Meeting**

Minutes: Meeting of Tuesday, November 17, 2020

Present: Michael Caffery, Vice-Chair; Steven R. McGee

Absent: Paula Nelson, Secretary/Treasurer

The monthly meeting of the Greater Alexandria Economic Development Authority's Executive & Government Relations Committee was called to order by Commissioner Caffery 8:02 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

Legal Counsel administered the Oath of Office to Commissioner Candice Cheney and Commissioner Steven R. McGee.

Commissioner Cheney and Commissioner McGee introduced themselves to the Board and thanked their perspective City Council appointees for the opportunity to serve the community.

The Committee heard a report from the Executive Director regarding the application submitted to the Economic Development Agency (EDA) by Kisatchie Delta. A discussion was held. The Executive Director stated that the Executive Director of Kisatchie Delta (KD) is still willing to work with GAEDA under the existing Memorandum of Understanding between GAEDA and KD.

Legal Counsel gave a status report of the Attorney General's (AG) Opinion requests filed September 24, 2020. She stated that under new requirements by the AG's office, the Attorney General's Office is requiring a resolution be provided in support of the attached written request for opinion. A discussion held.

It was moved by Commissioner McGee and seconded by Caffery to add to the agenda a motion to approve a Resolution authorizing Legal Counsel to submit a Request for Opinion to the Attorney General's Office with the following questions:

1. Is it permissible under Louisiana law for GAEDA to create a non-profit organization with an any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana with both entities being the sole members?
2. Is it permissible under Louisiana law for GAEDA to donate a building to a with any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana non-profit entity?
3. Is it permissible under Louisiana law for GAEDA to provide a financial match to secure?

an EDA grant with an any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana?

4. Is it permissible under Louisiana law for GAEDA and any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana to hold joint title to a property or a building?
5. Is it permissible under Louisiana law for GAEDA to rent a space from any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana a non-profit organization in which it has a controlling interest?

There being no further discussion, motion was added by unanimous vote.

It was moved by Commissioner McGee and seconded by Caffery to approve a Resolution authorizing Legal Counsel to submit a Request for Opinion to the Attorney General's Office with the following questions:

1. Is it permissible under Louisiana law for GAEDA to create a non-profit organization with an any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana with both entities being the sole members?
2. Is it permissible under Louisiana law for GAEDA to donate a building to a with any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana non-profit entity?
3. Is it permissible under Louisiana law for GAEDA to provide a financial match to secure? an EDA grant with an any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana?
4. Is it permissible under Louisiana law for GAEDA and any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana to hold joint title to a property or a building?
5. Is it permissible under Louisiana law for GAEDA to rent a space from any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana a non-profit organization in which it has a controlling interest?

There being no further discussion, motion was approved by unanimous vote.

The Committee also heard a report from the Executive Director concerning pursuing the activities and endeavor until a strategic retreat could be scheduled due to the high turnover of GAEDA Commissioners. A discussion was held. The Committee requested that staff map out the vision of pursuing to work with other agencies and also to pursue alternative federal funding and grant opportunities. A discussion was held. Commissioner Caffery requested again that a

depiction be presented at the retreat so that the meeting will be more of a working retreat rather than informational one. A discussion was held.

It was moved by Commissioner McGee and seconded by Commissioner Caffery to add to the agenda a motion to hold the 2021 GAEDA Strategic Retreat on February 6, 2021 from 9 a.m. to 1 p.m. at a place to be determined at the next meeting. There being no further discussion, motion was added by unanimous vote.

It was moved by Commissioner McGee and seconded by Commissioner Caffery to approve a motion to hold the 2021 GAEDA Strategic Retreat on February 6, 2021 from 9 a.m. to 1 p.m. at a place to be determined at the next meeting. There being no further discussion, motion was approved by unanimous vote.

It was moved by Commissioner McGee and seconded by Commissioner Caffery to add to the agenda a motion to hold the December 2020 meeting on December 8, 2020 at 8:00 a.m. instead of December 2020. There being no further discussion, motion was added by unanimous vote.

It was moved by Commissioner McGee and seconded by Commissioner Caffery to a motion to hold the December 2020 meeting on December 8, 2020 at 8:00 a.m. instead of December 2020. There being no further discussion, motion was added by unanimous vote.

It was moved by Commissioner McGee and seconded by Commissioner Caffery to approve a motion to hold the 2021 GAEDA Strategic Retreat on February 6, 2021 from 9 a.m. to 1 p.m. at a place to be determined at the next meeting. There being no further discussion, motion was approved by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned at 8:26 a.m.

**Greater Alexandria Economic Development Authority
Human Resources Committee Meeting**

Minutes: Meeting of Tuesday, November 17, 2020

Present: Zebulon Winstead, Chair; Steven McGee

Absent: Paula Nelson

The monthly meeting of the Greater Alexandria Economic Development Authority's Human Resource Committee was called to order by Commissioner Winstead at 8:26 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Committee, the meeting was adjourned at 8:27 a.m.

**Greater Alexandria Economic Development Authority
Administration & Legal Committee Meeting**

Minutes: Meeting of Tuesday, November 17, 2020

Present: Candice Cheney

Absent: John Carroll, Chair

The monthly meeting of the Greater Alexandria Economic Development Authority's Administration & Legal Committee was called to order by Commissioner Cheney at 8:28 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was not present.

The Committee heard a report from Knight Masden CPA, regarding the September 2020 corrected financial statements, the October 2020 Financial Statements and the 2020 Budget Amendments and the 2020 Proposed Budget. A discussion was held.

There being no further discussion to come before the Committee, the meeting was adjourned at 8:54 a.m.

**Greater Alexandria Economic Development Authority
Economic Development Committee Meeting**

Minutes: Meeting of Tuesday, November 17, 2020

Present: Paula Nelson, Chair; Candice Cheney

Absent: John Carroll

The monthly meeting of the Greater Alexandria Economic Development Authority's Economic Development Committee was called to order by Commissioner Cheney at 8:55 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was not present.

Commissioner Caffery asked had the Arts Council contacted GAEDA regarding an additional request. Staff informed him that there has not been any further communication.

There being no further business to come before the Committee, the meeting was adjourned at 8:57 a.m.

**Greater Alexandria Economic Development Authority
Capital Projects Committee Meeting**

Minutes: Meeting of Tuesday, November 17, 2020

Present: Candice Cheney, Chair

Absent: John Carroll

The monthly meeting of the Greater Alexandria Economic Development Authority's Capital Projects Committee was called to order by Commissioner Cheney at 8:57 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was not present.

There being no business to come before the Capital Projects Committee, the meeting was adjourned at 8:58 a.m.

**Greater Alexandria Economic Development Authority
Operations Committee Meeting**

Minutes: Meeting of Tuesday, November 17, 2020

Present: Michael Caffery, Chair; Zebulon Winstead

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Operation's Committee was called to order by Commissioner Caffery at 8:59 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

Commissioner Winstead requested that reports requested by Commissioner Caffery in the Executive and Government Relations Committee be submitted in the Operations Committee for the 2021 Strategic Retreat.

There being no further business to come before the Operations Committee, the meeting was adjourned at 9:00 a.m.

**Greater Alexandria Economic Development Authority
Regular Meeting Agenda**

Minutes: Meeting of Tuesday, November 17, 2020

Present: Michael Caffery, Vice-Chair; Zeb Winstead; Candice Cheney; Steven R. McGee

Absent: John Carroll; Paula Nelson, Secretary/Treasurer

The monthly regular meeting of the Greater Alexandria Economic Development Authority was called to order by Commissioner Caffery at 9:01 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved by Commissioner Winstead and seconded by Commissioner McGee to approve the November 2020 Consent Agenda. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Winstead and seconded by Commissioner McGee to approve the corrected September 2020 Financial Statements. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Winstead and seconded by Commissioner McGee to approve the 2020 Budget Amendments. There being no public comments, motion passed by unanimous vote.

It was moved by Commissioner Winstead and seconded by Commissioner Cheney to add to the agenda a motion to approve a Resolution authorizing Legal Counsel to submit a Request for Opinion to the Attorney General's Office with the following questions:

1. Is it permissible under Louisiana law for GAEDA to create a non-profit organization with an any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana with both entities being the sole members?
2. Is it permissible under Louisiana law for GAEDA to donate a building to a with any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana non-profit entity?
3. Is it permissible under Louisiana law for GAEDA to provide a financial match to secure? an EDA grant with an any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana?
4. Is it permissible under Louisiana law for GAEDA and any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana to hold joint title to a property or a building?

5. Is it permissible under Louisiana law for GAEDA to rent a space from any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana a non-profit organization in which it has a controlling interest?

There being no further discussion, motion was added by unanimous vote.

It was moved by Commissioner Winstead and seconded by Commissioner Cheney to approve a Resolution authorizing Legal Counsel to submit a Request for Opinion to the Attorney General's Office with the following questions:

1. Is it permissible under Louisiana law for GAEDA to create a non-profit organization with an any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana with both entities being the sole members?
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4. Is it permissible under Louisiana law for GAEDA and any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana to hold joint title to a property or a building?
6. Is it permissible under Louisiana law for GAEDA to rent a space from any entity to include but not limited to a State Planning District, a nonprofit and/or any other type of entity in the State of Louisiana a non-profit organization in which it has a controlling interest?

There being no further discussion, motion was approved by unanimous vote.

It was moved by Commissioner Winstead and seconded by Commissioner McGee to add to the agenda a motion to hold the 2021 GAEDA Strategic Retreat on February 6, 2021 from 9 a.m. to 1 p.m. at a place to be determined at the next meeting. There being no discussion, motion was approved by unanimous vote.

It was moved by Commissioner Winstead and seconded by Commissioner McGee approve a motion to hold the 2021 GAEDA Strategic Retreat on February 6, 2021 from 9 a.m. to 1 p.m. at a place to be determined at the next meeting.

It was moved by Commissioner Winstead and seconded by Commissioner Cheney to add to the agenda a motion to hold the December 2020 meeting on December 8, 2020 at 8:00 a.m. instead of December 2020. There being no further discussion, motion was added by unanimous vote. It was moved by Commissioner Winstead and seconded by Commissioner McGee to approve a motion to hold the December 2020 meeting on December 8, 2020 at 8:00 a.m. instead of December 2020. There being no discussion, motion was added by unanimous vote.

The Executive Director, Legal Counsel and Commissioner Caffery welcomed the new commissioners to the GAEDA Board.

Commissioner Caffery requested that a Proclamation be drawn up by staff to recognize former Commissioner Battles and former Commissioner Sharplin for their exemplary service to the GAEDA Board.

There being no further business to come before the Board, the meeting was adjourned at 9:09 a.m.